



Road Map to

STARTING A NEW PROGRAM

If you are new to All Star and considering membership, please note the following criteria required to become an eligible member.

HOW TO GET THERE

1

Program Criteria

- Must meet the USASF program definition requirements.
https://s3.amazonaws.com/usasfmain/Membership/docs/USASF_Membership_Terms-Conditions.pdf
- Must join as USASF program member.
- \$100 annually.
- Go to USASF.net > Join Now > New User > *I am an owner.*
- If the owner of the new program has an existing coach profile in the USASF system (even if expired or associated with another program) please email abruno@usasf.net for assistance. DO NOT create a new program first — we will assist in creating your program profile so that we are able to merge your existing coach profile.
- Must agree to USASF Terms and Conditions.
- Must provide proof of insurance and upload to the program profile. All USASF member All Star programs must maintain commercial general liability insurance that includes, at a minimum, participant legal liability and participant excess accident medical insurance. This may be a single policy or individual policies. All locations must be covered.

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Owner

- Owner who sets up program profile does not create a separate coach profile. When joining as new program, a coach profile is simultaneously created (additional owners will join first as a coach then associate as an owner).
- Must complete eligibility requirements:
 1. Coach membership fee - \$75 annually
 2. Background check - no added cost
 3. Athlete protection education - no added cost
- Complete OWNERSHIP MANAGEMENT/LEGAL ENTITY:
 1. Log in to member account > PROGRAM PROFILE > MY PROFILE > LOCATIONS > LOCATION NAME > OWNERSHIP MANAGEMENT > ADD OWNERS (*must have background check green light and athlete protection education certification*) > ADD OWNERSHIP PERCENTAGE > SAVE.

3

Coaches

- Must join as USASF coach members and associate to program.
- \$75 annually.
- NEW USERS: Go to USASF.net > JOIN NOW.
- EXISTING MEMBERS: Log in to existing coach profile to transfer to current program.
- If you acquire a coach that is currently, or has been a USASF coach, he/she must:
 1. Log in to his/her coach profile.
 2. Click DROP next to former program name.
 3. Click FIND to search for new program and request to add.
- Each coach is responsible for completing eligibility requirements through his/her coach profile:
 1. Background check - no added cost
 2. Athlete Protection Education - no added cost

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Athletes

- Must join or renew as USASF athlete member.
- \$49 annually.
- Must upload birth certificate and photo to USASF athlete profile.
- Athletes on any team who are 18 or will turn 18 before 6/1/2022 are considered adult athletes and must complete background checks and athlete protection education to be eligible.
- <https://www.usasf.net/membership->

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Creating Teams/Associating Rosters

- Create teams in Program profile under TEAMS tab.
- Associate accurate rosters to each sanctioned event attending through PROGRAM profile under EVENTS tab.
- Generate and print compliance cover sheet/program summary and team rosters through program profile under REPORTS tab and submit at event check in. Owners and coaches are held responsible for the accuracy of rosters.

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Once you have joined

- Log in to your member account and review the many different Membership Resources available.

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Need help?

- Contact your USASF Regional Director for guidance and support throughout your new journey.
- <https://www.usasf.net/regional-directors>

